

PROGRAMME OF THE TRIPLE A MEETING IN BRUSSELS

Brussels, 23 February 2015

SUNDAY, 22 FEBRUARY

Arrival at Zaventem National Airport and transfer to the hotel by taxi - 30 minutes approx.

Hotel Citadines, 61-63, avenue de la Toison d'Or, 1060 Brussels

MONDAY, 23 FEBRUARY

Breakfast at the hotel

Round Table on Quality Standards in Provision of Information, Advice and Legal Aid to Citizens

9.15 - 9.45 Registration

9.45 - 10.00 Introduction by Assya Kavrakova, Director, European Citizen Action Service (ECAS)

10.00 - 10.25

Ann Lewis, Legal Aid Practitioners Group, UK

Why is it important to ensure quality standards in the provision of information, advice and legal aid to citizens?

10.25 - 10.50

Attila Fodor, Quality Officer, Europe Direct Contact Centre of the European Commission

How to ensure quality standards in the provision of information to EU citizens?

10.50 – 11.15 Q&A

11:15 – 11:30 Coffee break



11.30 - 11.55

Claire Damilano, Senior Legal Manager, ECAS, Belgium

Quality control principles applied in the Your Europe Advice service of the European Commission

11.55 - 12.20

Noeleen Adams, Law Centres Network, UK

An overview of Quality Assurance systems for specialist legal advice (publicly funded legal aid and representation) in the United Kingdom

12.20 - 12.45

Vincianne Gillet, President la Commission d'aide juridique de Bruxelles (to be confirmed)

How to ensure the quality standards of legal aid in Belgium in the context of budgetary cuts?

12.45 - 13:00 Q&A

Moderator: Kenan Hadzmusic, Senior Manager and Coordinator of the Triple A project, ECAS

13.00 -14.00 Sandwich lunch

14.30 – 17.30 Steering Group Meeting (please find the agenda below)

20.00 Meeting at the Hotel and dinner in the city centre

TUESDAY, 24 FEBRUARY

Departure - Transfer from the hotel to the airport by taxi

For all the participants who are not leaving early in the morning there will be the possibility to meet up with us at ECAS office in order to further discuss any issue related to the project.

Please inform us in time so that we can schedule the meetings.





AGENDA STEERING GROUP MEETING

Brussels, 23 February, Bibliothèque Royale de Belgique

14:30 – 17:30

14.30 Start of the Meeting

14.30 – 15.00 I PART “Evaluation of the first phase”

14.30 – 14.50: Discussion on the results of the activities carried out in the first phase (study visits, mentoring and mapping) starting from the comments of the pilot projects.

14.50 – 15.00: The final report. Brief overview about the final financial and narrative report to be submitted to ECAS by the end of March.

15.00 – 17.15 II PART “The second phase, planning the next months”

15.00– 15.30: Setting up the network. Discussion on the ways to set up the TripleA network starting from the Quality Standards (start date for this activity: March)

15.30- 15.45 Desk research for National Advocacy Roadmaps (start date: March)

15.45 – 16.00: Mapping of the Triple A providers in Montenegro, Macedonia and Albania and update of the existing list (start date: March)

16.00 - 16:15 Coffee break

16.15 – 16.40: Procedure and criteria of selection of pilot projects: discussion about the profile of the future selected pilot projects and definition of the publication for the ToR.

16.40 – 17.00: The emergency fund: call for proposal for the old pilot projects and selection of one organisation among them (dates: March and April)

17.00 – 17.15 Creation of the “Triple A activities’ timetable” for the first year

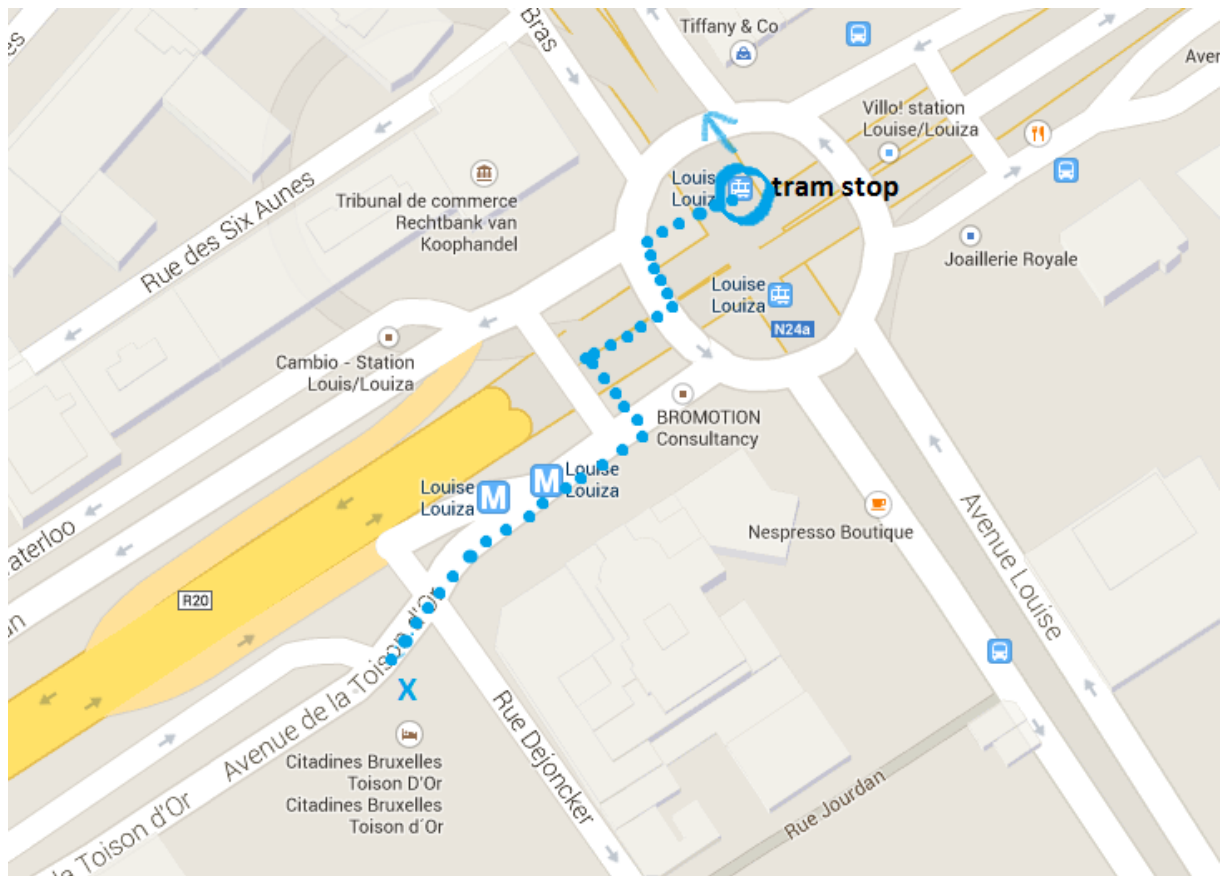
17.15 – 17.30 **Financial issues and budget** Brief overview of the administrative aspects of the project for the second phase: agreement with partners, budget and instalments procedure.



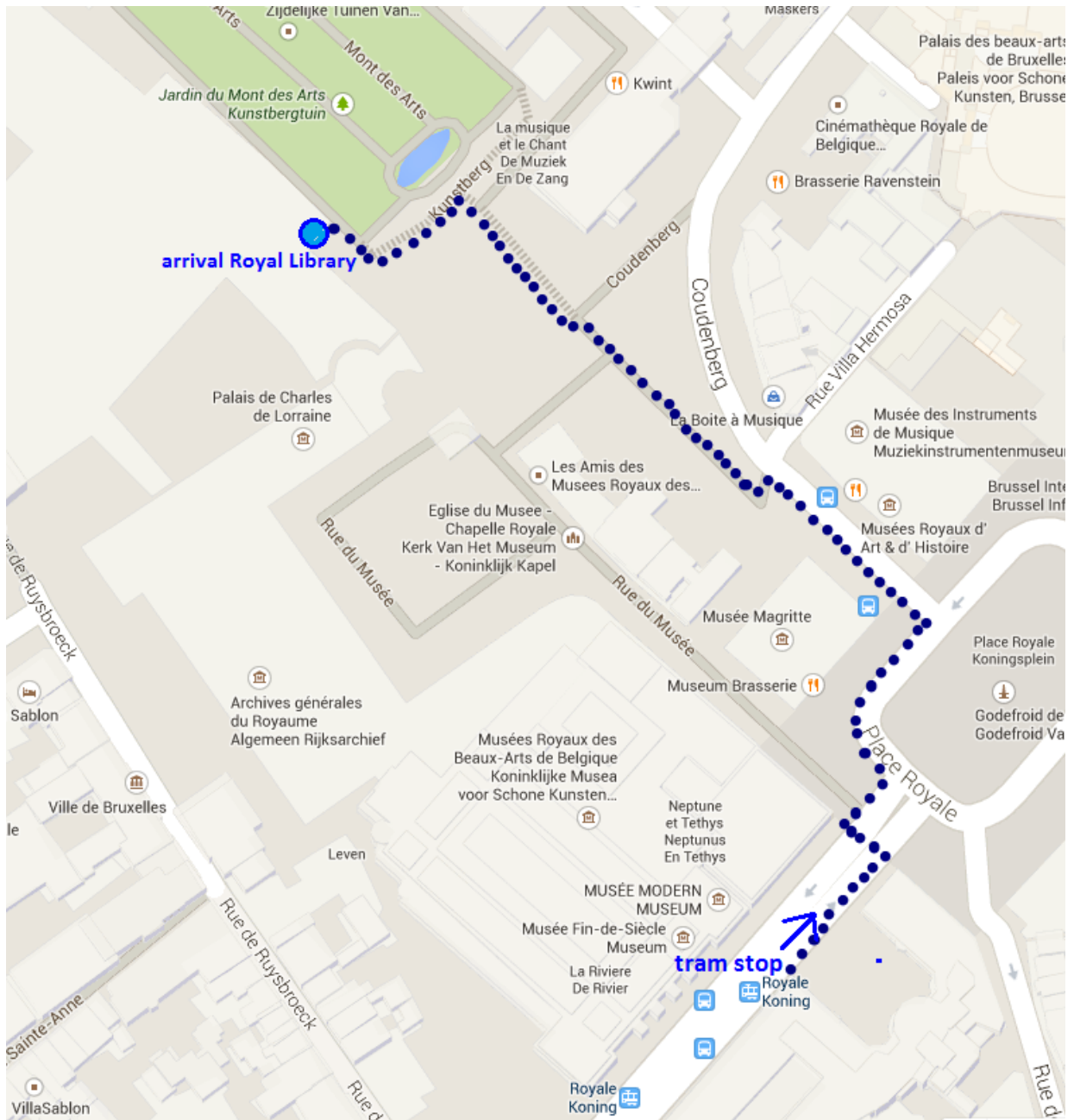
How to reach the Royal Library Meeting Center (15/20 minutes tot)

From the Hotel Citadines

Walk to the tram stop (200 m from the hotel) and take the tram n. **92** (direction *Schaerbeek Gare*) and/or **93** (direction *Stade*).



Get off after 2 tram stops at **Royale/Koning** and walk to the Royal Library following the path on the map (5 minutes)



Once in the library follow the indications on the posters to reach the elevators.
The Round Table is at 6th floor

Contact info

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