

Financial Management for Non-Profit Organisations in Bosnia and Herzegovina,

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16-18 December 2015

Hotel Park, Vogošća

1st Day 16 December	
9.30 – 10.00	Presentation, Introduction
10.00 – 11.00	Governance and Internal Structures
11.00 – 11.20	<i>Coffee Break</i>
11.20 – 12.30	Compliance, Transparency and Accountability
12.30 – 14.00	<i>Lunch Break</i>
14.00 – 16.00	Specifics of Non-profit Accounting
16.00 – 16.20	<i>Coffee Break</i>
16.20 – 17.00	Integration of General Accounting with Donor Reporting
17.00 – 17.30	Financial Management Implementation Plan

2nd Day 17 December	
9.30 – 10.20	Salaries
10.20 – 11.00	Planning and Budgeting
11.00 – 11.20	<i>Coffee Break</i>
11.20 – 12.20	Risk Management
12.20 – 13.00	Internal Control I
13.00 – 14.30	<i>Lunch Break</i>
14.30 – 16.00	Internal Control II
16.00 – 16.20	<i>Coffee Break</i>
16.20 – 17.30	Financial Management Implementation Plan

3rd Day 18 December	
9.00 – 10.00	Reporting to Donors
10.00 – 10.40	Exchange Rate Differences
<i>10.40 – 11.00</i>	<i>Coffee Break</i>
11.00 – 11.40	Audit
11.40 – 12.30	Fundraising and Sustainability
12.30 - 13.00	Exam, Evaluation
13.00 – 14.00	Lunch